



## **Town of Arlington Select Board**

### **Meeting Agenda**

April 10, 2023

7:15 PM

Members of the public may access the hybrid meeting via Select Board Chambers, Zoom, or ACMI

1. Legislative Provision for Remote Participation

Eric D. Helmuth, Chair

#### **EXECUTIVE SESSION**

A. To conduct a strategy session in preparation for contract negotiations with nonunion personnel, James R. Feeney applicant for Town Manager pursuant to section 12(b) of the Manager Act, and/or conduct contract negotiations with same.

#### **FOR APPROVAL**

2. Vote: Town Manager Contract, if appropriate

#### **CONSENT AGENDA**

3. Minutes of Meetings: March 27, 2023; April 3, 2023
4. For Approval: Memorial Day Ceremony, May 29, 2023  
Jeffrey A. Chunglo, Director of Veterans Services
5. Request: Special (One Day) All-Alcohol License, 04/22/2023 @ Fidelity House for an Adult Social Event  
Frank Tessitore  
Fidelity House
6. Request: Special (One Day) Beer & Wine License, 04/29/2023 @ Arlington Community Center for the Spotlight Fundraiser  
Tom Formicola  
Arlington Center for the Arts

#### **OPEN FORUM**

Except in unusual circumstances, any matter presented for consideration of the Board shall neither be acted upon, nor a decision made the night of the presentation in accordance with the policy under which the Open Forum was established. It should be noted that there is a three minute time limit to present a concern or request.

## **TRAFFIC RULES & ORDERS / OTHER BUSINESS**

7. Update: Long Range Planning  
Stephen W. DeCoursey, Select Board Member  
Sandy Pooler, Town Manager
8. Discussion and Approval: Draft Select Board Report to Town Meeting  
Douglas W. Heim, Town Counsel
9. Select Board Appointment to the 250th American Revolution Anniversary Commission  
John V. Hurd, Vice Chair
10. Discussion: Select Board Nominations to the Arlington Civilian Police Advisory Commission  
Eric D. Helmuth, Chair
11. Future Select Board Meetings

## **CORRESPONDENCE RECEIVED**

12. Resolution in Favor of Universal Meals for All  
Elizabeth R. Exton Chair, Arlington School Committee
13. Request for Memorial for Mary W. and John B. Byrne  
Rob Marchant
14. Response from National Grid Re: Gas Leaks  
Amy Smith, National Grid
15. Crossing Concerns on Dow Avenue  
Jenn Sullivan
16. Retirement Announcement: Veterans Services Director

## **NEW BUSINESS**

Next Scheduled Meeting of Select Board to be Determined.

You are invited to a Zoom webinar.

When: Apr 10, 2023 07:15 PM Eastern Time (US and Canada)

Topic: Select Board Meeting

Register in advance for this webinar:

[https://town-arlington-ma-us.zoom.us/webinar/register/WN\\_\\_bqQWDw\\_S7aijc5t\\_9bshA](https://town-arlington-ma-us.zoom.us/webinar/register/WN__bqQWDw_S7aijc5t_9bshA)

After registering, you will receive a confirmation email containing information about joining the webinar.

**\*Notice to the Public on meeting privacy\*** In the interests of preventing abuse of videoconferencing technology (i.e. Zoom Bombing) all participants, including members of the public, wishing to engage via the Zoom App must register for each meeting and will notice multi-step authentication protocols. Please allow additional time to join the meeting. Further, members of the public who wish to participate without providing their name may still do so by telephone dial-in information provided above.



## **Town of Arlington, Massachusetts**

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### **Legislative Provision for Remote Participation**

#### **Summary:**

Eric D. Helmuth, Chair



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## **Town of Arlington, Massachusetts**

**A. To conduct a strategy session in preparation for contract negotiations with nonunion personnel, James R. Feeney applicant for Town Manager pursuant to section 12(b) of the Manager Act, and/or conduct contract negotiations with same.**



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## **Town of Arlington, Massachusetts**

**Vote: Town Manager Contract, if appropriate**



## Town of Arlington, Massachusetts

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### Minutes of Meetings: March 27, 2023; April 3, 2023

#### ATTACHMENTS:

	Type	File Name	Description
▣	Reference Material	3.27.2023_draft_minutes.pdf	Draft Minutes 3.27.2023
▣	Reference Material	4.3.2023_draft_minutes.pdf	Draft Minutes 4.3.2023



## Select Board Meeting Minutes

Date: Monday, March 27, 2023

Time: 7:15PM

Location: Members of the public may access the hybrid meeting via the Select Board Chambers, Zoom, or ACMI

Present: Mr. Diggins, Chair, Mrs. Mahon, Vice Chair, Mr. Hurd, Mr. Helmuth, Mr. DeCoursey

Also Present: Mr. Pooler, Mr. Heim, Ms. Maher

### 1. Executive Order on Remote Participation

Mr. Diggins opened the meeting by stating the Commonwealth passed on February 15, 2022, an act relative to extending certain COVID-19 measures adopted during the state of emergency, which among other things, allows public meetings to be conducted remotely until July of 2022. Tonight's meeting is being conducted via Zoom, is being recorded and is also being simultaneously broadcasted on ACMI. As such, all business will be conducted by roll call vote. Persons wishing to join the meeting by Zoom may find information on how to do so on the Town's website. Persons participating by Zoom are reminded that they may be visible to others and then if you wish to participate, you are asked to provide your full name in the interest of developing a record of the meeting. Further, all participants are advised that people may be listening who do not provide comment, and those persons are not required to identify themselves. Finally, both zoom participants and people watching on ACMI can follow the posted agenda materials, also found on the Town's website using the Novus agenda platform.

### 2. Interview Town Manager Candidate

James R. Feeney

The Select Board interviewed James R. Feeney, Deputy Town Manager; starting off with an introductory question of "Why do you want this position?" Mr. Feeney thanked the Board for the opportunity to be here tonight and extended his thanks to the screening committee for their collective vote of confidence in advancing him to this stage. Mr. Feeney explained that he is passionate about his work and the Town of Arlington and has had a longtime career with the Town. Mr. Feeney began his employment in 2009 and then moved to a full-time position in 2011. In the ensuing years Mr. Feeney has had the opportunity to experience a lot of different jobs within the Town and grow his skill set where he has had the opportunity to see the Town from multiple angles and levels. Mr. Feeney noted that Arlington has a history of being well managed and believes he is uniquely positioned to continue that legacy here in Arlington.

The Board then asked a series of questions focusing on leadership/management, experience in finance, personnel management, town priorities, conflict resolution and Select Board relationships. Board members asked various follow-up questions during the interview process regarding managing change, diversity, equity and inclusion, relationships between town staff and businesses as well as experience with delegation to employees.

At the end of the interview Mr. Diggins thanked Mr. Feeney for his time and requested him to exit the Select Board Chambers for the Board to deliberate his candidacy. The Board noted that they were very comfortable with the process that led the Board to their interview today. The Board noted that they have had the advantage of seeing Mr. Feeney's work and dedication to the Town of Arlington over the years and have been nothing but impressed. Each member of the Board stated their thoughts regarding Mr. Feeney's interview noting how impressed they were with each answer he provided.

Mrs. Mahon moved to appoint Mr. James Feeney for the position of Arlington's next Town Manager and authorize the chair to enter into negotiations with same.

A roll call vote was taken on the motion by Mr. Heim.

Mr. Hurd: yes

Mr. Diggins: yes

Mr. Helmuth: yes

Mrs. Mahon: yes

Mr. DeCoursey: yes

SO VOTED (5-0)

3. Presentation: Arlington Public Art Youth Banner Initiative on Massachusetts Avenue in Arlington Center  
Sarah Gurney, Arlington Youth Banner Initiative Coordinator

Mrs. Mahon moved to postpone.

A roll call vote was taken on the motion by Mr. Heim.

Mr. Hurd: yes

Mr. Diggins: yes

Mr. Helmuth: yes

Mrs. Mahon: yes

Mr. DeCoursey: yes

SO VOTED (5-0)

### **CONSENT AGENDA**

4. Minutes of Meeting: March 13, 2023
5. Heights Spring Fling Festival, Saturday, June 5, 2023  
Janet O'Riordan, Arlington Heights Community Association
6. Request: Contractor/Drainlayer License  
Manolo Santiago Chavez Jaurez  
Iron Hardscape and Masonry LLC



## 7. Appointment of Election Workers

Mr. Hurd moved to approve.

A roll call vote was taken on the motion by Mr. Heim.

Mr. Hurd: yes  
Mr. Diggins: yes  
Mr. Helmuth: yes  
Mrs. Mahon: yes  
Mr. DeCoursey: yes

SO VOTED (5-0)

## **APPOINTMENTS**

### 8. Board of Registrar of Voters

Mark Kaepplein appeared before the Board and stated that he is the acting Chair of the Republican Town Committee and before the Board there are four names for consideration:

Mark Kaepplein  
John Haible  
Donnarose Russian  
Stirling Smith

Of those four names the Board received three letters of interest and it was noted that Stirling Smith did not submit a letter. The Board thanked all applicants for their interest in serving on the Board of Registrar of Voters.

Mrs. Mahon moved to appoint Ms. Donnarose Russian.

A roll call vote was taken on the motion by Mr. Heim.

Mr. Hurd: yes  
Mr. Diggins: yes  
Mr. Helmuth: yes  
Mrs. Mahon: yes  
Mr. DeCoursey: yes

SO VOTED (5-0)

## **TRAFFIC RULES & ORDERS / OTHER BUSINESS**

### 9. Future Select Board Meetings

The Board voted the following meeting dates:

Monday, April 10, 2023

## **WARRANT ARTICLE HEARINGS**

### 10. Articles for Review:

#### *Article 24 Endorsement of CDBG Application*

Mary Muszynski, CDBG Administrator appeared before the Board and stated that this program year they received applications that were reviewed by the sub-committee and

have been split into the following categories affordable housing, public services, public facilities, and improvements and planning and administration costs.

The Board thanked Ms. Muszynski for her presentation and noted that this article represents the annual vote to endorse the annual applications for CDBG funds.

Mrs. Mahon moved favorable action.

A roll call vote was taken on the motion by Mr. Heim.

Mr. Hurd: yes  
Mr. Diggins: yes  
Mr. Helmuth: yes  
Mrs. Mahon: yes  
Mr. DeCoursey: yes  
Mr. Pooler: yes

SO VOTED (6-0)

Includes vote of Town Manager for CDBG purposes.

#### *Article 25 Revolving Funds*

Mr. Pooler explained that this is an annual warrant article to receive reports on expenditures and receipts of the various Town revolving funds and to authorize and reauthorize such funds in accordance with state law. Mr. Pooler explained that these funds must be reauthorized annually in order to enable expenditures from them, and as such, must be included in our abbreviated Town Meeting session.

Mrs. Mahon moved favorable action.

A roll call vote was taken on the motion by Mr. Heim.

Mr. Hurd: yes  
Mr. Diggins: yes  
Mr. Helmuth: yes  
Mrs. Mahon: yes  
Mr. DeCoursey: yes

SO VOTED (5-0)

#### *Article 33 Endorsement of Parking District Expenditures*

Mrs. Hurd moved to table to 4/3.

A roll call vote was taken on the motion by Mr. Heim.

Mr. Hurd: yes  
Mr. Diggins: yes  
Mr. Helmuth: yes  
Mrs. Mahon: yes  
Mr. DeCoursey: yes

SO VOTED (5-0)

#### **FINAL VOTES & COMMENTS**

Articles for Review:

Article 10 Bylaw Amendment/Vote/Municipal Opt-in Specialized Stretch Energy Code

Article 15 Vote/Board of Youth Services Updates

Article 17 Special Legislation/Allow Digital Legal Notices

Mr. Diggins stated that the Board will review these final votes and comments at the Board's next meeting.

### **CORRESPONDENCE RECEIVED**

11. Opposition Re: Potential Overnight Parking Pilot  
Darcy Devney

Mrs. Mahon moved to receive.

A roll call vote was taken on the motion by Mr. Heim.

Mr. Hurd: yes  
Mr. Diggins: yes  
Mr. Helmuth: yes  
Mrs. Mahon: yes  
Mr. DeCoursey: yes

SO VOTED (5-0)

### **NEW BUSINESS**

Mr. Pooler stated that the Town has appointed a new Treasurer, Ana Turrell who is currently the Deputy Treasurer. Ms. Turrell has worked for the Town for a few years and comes to us from the Town of Wayland. We are excited to have that position filled as it is a key financial position.

Mr. DeCoursey noted that Bensley Joseph an Arlington resident is currently playing in the March Madness Tournament for the University of Miami who has made it to the final four. They will be playing UConn this Saturday and wishes Mr. Joseph the best of luck. Mr. DeCoursey also wanted to thank Mr. Diggins for his leadership this year and his ability to keep the Board informed during his tenure as chair as well as Mrs. Mahon as vice chair.

Mr. Hurd acknowledged the Arlington Little Mites AAA Team for their Valley League Championship and wanted to extend his congratulations. Mr. Hurd also wanted to thank Mr. Diggins for his leadership this year and his ability to keep the Board informed during his tenure as chair as well as Mrs. Mahon as vice chair.

Mrs. Mahon thanked Mr. Diggins for allowing her to serve as his vice chair this year and noted that he has left his imprint on chair of the Select Board. Mrs. Mahon asked members of the community to vote this Saturday, April 1, 2023, from 8:00a.m. – 8:00p.m.

Mr. Diggins noted that they will be having a meeting with the MBTA Advisory Board in the upcoming weeks. Mr. Diggins thanked all members of the Board for their help and knowledge during his time as chair of the Board and encouraged members of the public to vote this Saturday, April 1, 2023.

### **Land Acknowledgment**

Mr. Diggins read the land acknowledgement that the Board supported last Spring in Town Meeting approved through a resolution and which is also contained on the Town's

website. We acknowledged that the Town of Arlington is located on the ancestral lands of the Massachusetts tribe, the tribe of indigenous peoples from whom the colony, province and Commonwealth have taken their names. We pay our respects to the ancestral bloodline of the Massachusetts tribe and their descendants who still inhabit historic Massachusetts territories today.

Next Scheduled Meeting of Select Board April 3, 2023

Mrs. Mahon moved to adjourn at 10:27p.m.

Mr. Hurd: yes  
 Mr. Diggins: yes  
 Mr. Helmuth: yes  
 Mrs. Mahon: yes  
 Mr. DeCoursey: yes

SO VOTED (5-0)

A true record attest  
 Ashley Maher  
 Board Administrator

3/27/2023

Agenda Item	Documents Used
1	Executive Order on Remote Participation
2	
3	Banner Proposal Banner Presentation
4	Draft Minutes 3.13.2023
5	Spring Fling Reference
6	Iron Hardscape Reference
7	Election Worker Reference
8	Nominees from Republican Town Committee J. Haible Reference M. Kaepplein Reference D. Russian Reference
9	April Calendar
10	Warrant Article Text Memo from Town Counsel Article 24 CDBG Draft Report Article 25 Reference Article 33 Reference
Final Votes & Comments	
11	D. Devney Reference



## Select Board Meeting Minutes

Date: Monday, April 3, 2023

Time: 7:15PM

Location: Members of the public may access the hybrid meeting via the Select Board Chambers, Zoom, or ACMI

Present, Mr. Helmuth, Chair, Mr. Hurd, Vice Chair, Mrs. Mahon, Mr. DeCoursey, Mr. Diggins:

Also Present: Mr. Pooler, Mr. Heim, Ms. Maher

### 1. Executive Order on Remote Participation

Mr. Diggins opened the meeting by stating the Commonwealth passed on March 29, 2023, an act relative to extending certain COVID-19 measures adopted during the state of emergency, which among other things, allows public meetings to be conducted remotely until March 31, 2025. Tonight's meeting is being conducted via Zoom, is being recorded and is also being simultaneously broadcasted on ACMI. As such, all business will be conducted by roll call vote. Persons wishing to join the meeting by Zoom may find information on how to do so on the Town's website. Persons participating by Zoom are reminded that they may be visible to others and then if you wish to participate, you are asked to provide your full name in the interest of developing a record of the meeting. Further, all participants are advised that people may be listening who do not provide comment, and those persons are not required to identify themselves. Finally, both zoom participants and people watching on ACMI can follow the posted agenda materials, also found on the Town's website using the Novus agenda platform.

### 2. Organizational Meeting for the Purpose of Electing a Chair and Vice Chair Ashley Maher, Board Administrator

Ms. Maher called for nominations for the Select Board Chair for the 2023 Season.

Mrs. Mahon made a nomination to appoint Eric Helmuth as Select Board Chair.

Mrs. Mahon moved to close the nominations. SO VOTED (5-0)

Mr. Helmuth called for nominations for Select Board Vice Chair for the 2023 Season

Mrs. Mahon made a nomination to appoint John Hurd as Select Board Vice Chair.

Mrs. Mahon moved to close the nominations. SO VOTED (5-0)

Congratulations to Mr. Helmuth, Chair and Mr. Hurd, Vice Chair.

### 3. Land Acknowledgment

Mr. Helmuth read the land acknowledgement that the Board supported last Spring in Town Meeting approved through a resolution and which is also contained on the Town's website. We acknowledged that the Town of Arlington is located on the ancestral lands of the Massachusetts tribe, the tribe of indigenous peoples from whom the colony, province and Commonwealth have taken their names. We pay our respects to the ancestral bloodline of the Massachusetts tribe and their descendants who still inhabit historic Massachusetts territories today.

4. Community Preservation Act Committee Presentation  
Clarissa Rowe, Chair

Clarissa Rowe, Chair of the Community Preservation Act Committee appeared before the Board and presented the projects that are in the budget for the CPAC Fiscal Year 2024 that will be voted on at Town Meeting. Ms. Rowe stated that the Community Preservation Act takes a 1.5% surcharge from the property taxes of the residents combines it with matching funds from the State Community Preservation fund to fund projects in three areas, historic preservation open space and recreation and community or affordable housing projects. Ms. Rowe would like to point out that the CPAC publishes the complete applications for these projects which include budgets, timelines, and voluminous letters of support from the community to the Community Preservation Acts webpage. The projects that the CPAC detailed were for the Arlington Housing Authority, Somerville Homeless Coalition, Department of Planning and Community Development, Various Recreation projects, Conservation Commission, Arlington Recreation Department, Arlington Friends of the Drama, Cyrus E. Dallin Art Museum, Arlington Historical Society, Friends of the Robbins Town Gardens, and the Working Group Foot of the Rocks Project. Ms. Rowe highlighted the Hills Hill Mountain Bike Trails Project that sparked the most interest the Committee has ever received as well as the Town Hall Envelope project which will include restoration of the Town Hall Clock Tower.

The Board thanked Ms. Rowe for the detailed presentation and is happy with the array of projects and the support they are giving to the different recipients.

Mrs. Mahon moved approval and strong support of the FY24 Community Preservation Act Committee Budget  
SO VOTED (5-0)

5. Brief Follow-Up Announcement: Arlington Public Art Youth Banner Initiative

Mr. Diggins stated that this is the eighth season of the Youth Banner Initiative and this year's theme was connections. There were 150 submissions where there were 20 winning students' artworks for banners from the Middle School and 16 winning banners from the High School. Tentatively, the youth banner reception will be held on April 27<sup>th</sup> during the High School art show where three students will be presented with scholarships awards. Mr. Diggins thanked Gracie James' family for their support of this project.

**CONSENT AGENDA**

6. Minutes of Meeting: March 20, 2023

7. Request: AHS Ice Cream Fundraiser for Dana-Farber Cancer Institute (DFCI)  
Jefferson Cutter House Lawn, May 13, 2023 (rain date May 14, 2023) 10:00 AM - 6:00 PM  
Emilie Bell, AHS Scoops Club
8. Run to Remember Julia Miller  
Michael Pescatore, 5 Lennon Road
9. Request: Contractor/Drainlayer License  
Gregory Gullage Jr.  
Strongback Systems  
P.O. Box 422  
Nutting Lake, MA 01865

Mr. Diggins moved to approve.

SO VOTED (5-0)

## **TRAFFIC RULES & ORDERS / OTHER BUSINESS**

10. Presentation: Long Range Planning  
Stephen W. DeCoursey, Select Board Member  
Sandy Pooler, Town Manager

Mr. Pooler appeared before the Board to give a brief presentation by going over the Fiscal Year 2024 Budget. Mr. Pooler presented four budget slides that indicated the FY24 Current Status; Impact of school and town additions without an override; a 3 year override at 5% of levy; a four year override at 8% of levy and the FY24 Long Range Plan best case scenario. Mr. Pooler explained that the increase to the school budget requested by the school department are a combination of items for their strategic plan, various changes to teaching and other resources for the students as well as an attempt to change the pay for teachers. Mr. Pooler noted that studies have shown that the pay for Arlington teachers is below average compared to the surrounding communities. Within this proposal is also a requested for an on the Town side that is mostly for enhanced road and sidewalk repair, new trash contract and transitioning grass fields to organic fields. Mr. Pooler noted that the final request would be to put some money aside for our OPEB fund which is health insurance for retirees. Mr. Pooler noted that in FY25 they reduced the Special Education spending to 6.5%, which was recommended by the school committee. The two override scenarios that were presented were:

- \$7,000,000 override to that would last 3 years at 5% of the tax levy and an average single family homeowner tax increase of \$464.43.
- \$11,200,000 override that would last 4 years at 8% of the tax levy and an average single family homeowner tax increase of \$743.09.

Mr. Pooler noted that the consensus among the Long Range Planning Committee was to have an override that lasts 3 years. Mr. Pooler noted that there has been discussion regarding timing of this override, but the committee felt that the Town needs an override to take effect in FY24. Mr. DeCoursey noted that they will be back before the Select Board

with a proposed date for the override to take place. Mr. Pooler explained the FY24 Override Commitments which are:

1. Exercise fiscal discipline and provide quality municipal services.
2. Respond to ongoing school enrollment growth pressures
3. Build Arlington's future
4. Minimize impact on taxpayers, particularly seniors and others with income challenges
5. Protect against future fiscal shocks and maintain the Town's strong bond rating.

The Board thanked Mr. Pooler and Mr. DeCoursey for their detailed presentation. The Board had some concern regarding the feasibility of being able to do an override in June without providing the voters with the information that they deserve and what the cost benefits would be of a delay to the fall.

## **WARRANT ARTICLE HEARINGS**

### **11. Articles for Review:**

#### ***Article 14      Vote/Strategic Plan for New Growth***

Mr. Diggins recused himself from the vote as he is the proponent of this warrant article.

Mr. Diggins stated that as a benefit to going to the Long Range Planning meetings it became apparent to him how important new growth is in terms of helping with the financial state of the town. Mr. Diggins explained that if we can generate new growth then we can decrease the amount that we need. Mr. Diggins explained that the Study Committee shall study the need, value and options for the development of strategic plan for responsibly increasing new growth. The study committee shall be encouraged to do research as to how new growth is generated in MA, the US and internationally. Mr. Diggins explained that the Study Committee shall engage residents of the town for their thoughts and ideas via forums and polls and any other means that allow outreach to as many residents as possible. Mr. Diggins noted that the Board is in receipt of a memo from the Planning Department as they felt that this would be duplicative of the Master Plan. Mr. Pooler noted how important the discussion of new growth is to the Town but explained his reasoning as to why the Board should not vote in favor of this warrant article. Mr. Pooler explained that there are several forums taking place where this discussion is already happening.

The Board thanked Mr. Diggins for his presentation and acknowledged the need for new growth in Arlington. The Board stated that the Redevelopment Board under state law has the authority to create the master plan and given the timing of where we are with updating master plan the Board does not feel this committee would be necessary.

Mr. DeCoursey moved no action.

SO VOTED (4-0)

Mr. Diggins recused himself.

#### ***Article 21      Transfer of Property/23 Maple Street***

#### ***Article 22      Transfer of Property/20 Academy Street "Central School Building"***

#### ***Article 23      Transfer of Property/611 Massachusetts Avenue "Jefferson Cutter House"***

The Board discussed these warrant articles together.



Mr. Heim explained that under the law the Town is the primary entity authorized to own property. The Redevelopment Board is an entity in which it can acquire, hold title to and manage property pursuant to its redevelopment and urban renewal authorities set forth in law. Mr. Heim explained that all of these properties have all been successfully redeveloped and managed by the ARB for decades, they are essentially successful and complete projects from an urban renewal perspective and should be permanently homed within the Town's real estate portfolio. Mr. Heim explained that as a prerequisite to transfer these properties from the ARB to the Town is a vote by the Redevelopment Board. Mr. Heim explained that the Redevelopment Board has taken that vote and agrees that it is sensible for the Town Manager's office to take over the maintenance and management of these buildings but would like to remain a part of the conversation for future anticipated uses consistent with their role in planning and redevelopment. Mr. Pooler is in agreement and feels that the best department to manage town properties is the Facilities Department which falls under the Town Manager.

The Board thanked Mr. Heim and Mr. Pooler for their presentation and is in agreement with the transfer of properties. The Board questioned if the ARB was the landlord on the leases for these properties as stands. Mr. Heim explained that the ARB is the landlord and would continue to be listed for the duration of those leases. The Board thinks it is important that the Planning Department stay involved.

Mr. Hurd moved favorable action on warrant articles 21, 22 and 23.

SO VOTED (5-0)

*Article 33 Endorsement of Parking District Expenditures*

Mr. Pooler appeared before the Board and stated the Board is in receipt of the updated budget that reflects the deliberations of the Parking Benefit District Committee. Mr. Pooler noted that the Parking Benefit District is broken down into five categories: Seasonal Plantings, Watering of Seasonal Plantings, Seasonal Decorations, Trash Management and other. Mr. Pooler noted that this is prepared by the Town Manager and the Parking Implementation Governance Committee for endorsement by the Finance Committee and Capital Planning Committee respectively.

Mrs. Mahon moved favorable action.

SO VOTED (5-0)

**FINAL VOTES & COMMENTS**

Articles for Review:

- Article 10 Bylaw Amendment/Vote/Municipal Opt-in Specialized Stretch Energy Code
- Article 15 Vote/Board of Youth Services Updates
- Article 17 Special Legislation/Allow Digital Legal Notices
- Article 24 Endorsement of CDBG Application
- Article 25 Revolving Funds

Mr. Heim noted that there will be a draft version of the Select Board Report presented to the Board for their approval where they will have the opportunity to edit and fix votes before being printed. Mr. DeCoursey noted that on Article 17 he would like to be added

to the vote as being in the affirmative and Mr. Helmuth noted that he recused himself from this vote and would like the record to reflect that.

Mrs. Mahon moved favorable action.

SO VOTED (5-0)

### **CORRESPONDENCE RECEIVED**

12. ABAC Statement on Mass Ave/Appleton Redesign  
Adam MacNeil

Mr. Hurd moved receipt.

SO VOTED (5-0)

### **NEW BUSINESS**

Mrs. Mahon thanked her colleagues and the voters of the Town for their support and reelecting her for an additional 3 years. Mrs. Mahon thanked the Town staff and the Town Clerk's office for having three different ways for residents to vote.

Mr. Hurd wanted to thank his colleagues for their reappointment to the Board.

Mr. DeCoursey congratulated his colleagues on their reappointments to the Board and wanted to wish Ms. Maher a happy birthday!

Mr. Diggins thanked the voters for his reelection and looks forward to an additional three years serving the Town.

Mr. Helmuth wished Ms. Maher a happy birthday and congratulated his colleagues on their reappointment.

### **EXECUTIVE SESSION**

- A. To conduct a strategy session in preparation for contract negotiations with nonunion personnel, James R. Feeney applicant for Town Manager pursuant to section 12(b) of the Manager Act, and/or conduct contract negotiations with same.

Next Scheduled Meeting of Select Board April 10, 2023

Mrs. Mahon moved to enter executive session and adjourn at 9:10p.m.

A roll call vote was taken on the motion by Mr. Heim.

Mr. Hurd: yes

Mr. Diggins: yes

Mr. Helmuth: yes

Mrs. Mahon: yes

Mr. DeCoursey: yes

SO VOTED (5-0)

A true record attest  
 Ashley Maher  
 Board Administrator

4/3/2023

Agenda Item	Documents Used
1	Executive Order on Remote Participation
2	
3	Land Acknowledgement
4	Map FY24 Funding Summary FY24 Presentation FY24 Application
5	Banner Proposal Banner Presentation
6	Draft Minutes 3.20.2023
7	AHS Scoops Fundraiser Reference
8	Run to Remember Reference
9	Strongback Systems Reference
10	FY24 Override Commitments LRP Scenarios
11	Warrant Article Text Memo from Town Counsel W.A. 14 Memo from Planning Department W.A. 14 Reference L. Diggins W.A. 33 Parking District Reference W.A. 33 Parking District Backup
Final Votes & Comments	Draft Final Votes & Comments
12	A. MacNeil CR



## Town of Arlington, Massachusetts

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**For Approval: Memorial Day Ceremony, May 29, 2023**

**Summary:**

Jeffrey A. Chunglo, Director of Veterans Services

**ATTACHMENTS:**

	Type	File Name	Description
▢	Reference Material	Memorial_Day_Request.pdf	Request

Town of Arlington  
Department of Health and Human Services  
Department of Veterans' Services  
27 Maple Street, 2nd Floor  
Arlington, MA 02476

Jeffrey A. Chunglo  
Director of Veterans Services

Tel: 781 316-3166  
Fax: 781 316-3175

28 March 2023

Select Board  
Town of Arlington  
730 Massachusetts Avenue  
Arlington, MA 02476

Re: Permit for May 29, 2023

Dear Board Members,

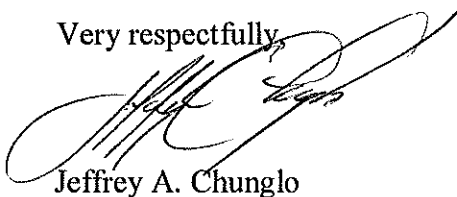
On behalf of the Department of Veterans' Service for the Town of Arlington, I am requesting a permit to allow residents to participate in the annual Memorial Day ceremony and parade. This year, the ceremony will be conducted in the auditorium of the town hall. The ceremony will begin at 09:30.

Following the ceremony, we will march to Mt. Pleasant Cemetery for wreath laying ceremonies at all of our veteran lots. A police escort will be needed along Massachusetts Avenue and Medford Street as we proceed to Mt. Pleasant Cemetery.

This year I have invited Major General (Ret.) William Rapp, PhD, to be the keynote speaker. He is an educator, college administrator, and proven leader with over 33 years of military service. He is a combat veteran of three wars, a former Commandant of both West Point and the Army War College. He currently resides in Arlington and he is a professor at Harvard University.

Should you have any questions or require additional information, please feel free to contact my office. I hope you will be able to attend our ceremony.

Very respectfully,



Jeffrey A. Chunglo



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## Town of Arlington, Massachusetts

**Request: Special (One Day) All-Alcohol License, 04/22/2023 @ Fidelity House for an Adult Social Event**

**Summary:**

Frank Tessitore

Fidelity House

**ATTACHMENTS:**

	Type	File Name	Description
▢	Reference Material	04.22.23_FiHo_One_Day.pdf	Reference

OFFICE OF THE SELECT BOARD  
TOWN OF ARLINGTON  
MASSACHUSETTS 02476-4908

**SPECIAL ALCOHOL LICENSE APPLICATION**

Name of Applicant: Frank Tessitore

Address, phone & e-mail contact information:

Name & address of Organization for which license is sought: Fidelity House,  
25 Medford Street, Arlington MA 02474

Does this Organization hold nonprofit status under the IRS Code? ☒ Yes ☐ No

Name of Responsible Manager of Organization (if different from above): Ed Woods,

Executive Director; Alternate - Lisa Urben

Address, phone & e-mail contact information: 25 Medford Street, Arlington MA 02474;

781-648-2005; fidelityhouse@rcn.com

Has the Applicant or Organization applied for and/or been granted a special liquor license this calendar year? No If so, please give date(s) of Special Licenses and/or applications and title of event(s). N/A

Is this event an annual or regular event? If so, when was the last time this event was held and at what location? No - This is an adult social evening

24-Hour contact number for Responsible Manager of Alcohol Event date: \_\_\_\_\_

781-648-2005 (W);

Title of Event: Adult Social Event

Date/time of Event: April 22nd, 2023 - 7:00 P.M. - 12:00 AM

Location of Event: Fidelity House, 25 Medford Street, Arlington MA 02474

Location/Event Coordinator: Ed Woods

Method(s) of invitation/publicity for Event: Mailing; social media

Number of people expected to attend: 150

Expected admission/ticket prices: \$20

Expected prices for food and beverages (alcoholic and non-alcoholic): Food included in

ticket price; non-alcohol: \$3; alcohol: \$3 - \$7

Will persons under age 21 be on premises? No

If "yes," please detail plan to prevent access of minors to alcoholic beverages. N/A

Have you consulted with the Department of Police Services about your security plan for the Event? Yes

**OFFICE USE ONLY**

*For Police Chief, Operations Commander, or designee:*

Your signature below indicates that you have discussed this event with the applicant, you have reviewed the applicant's security plan, and any necessary police details have been arranged for the Event.

Officer Corey J. Kathan  
Printed name/title

Date: 4/5/2023

POLICE COMMENTS:

Request one safety detail



What types of alcoholic beverages do you plan to serve at the Event? (Note: By State Law, all-alcohol Special Licenses are available only to nonprofit organizations.) \_\_\_\_\_

Beer; wine; mixed drinks (limited)

What types of food and non-alcoholic beverages do you plan to serve at the Event? \_\_\_\_\_

Pizza and light snacks

Who will be responsible for serving alcoholic beverages at the Event? TIPS-certified

bartender assisted by event staff

What training or certification in responsible alcohol service does this person have? Please attach certificate or other proof of training for at least one person who will have responsibility for serving alcoholic beverages at each point of service and who will be present for the entire Event. See attached

Please list the names and dates of birth for all people who will be responsible for serving alcoholic beverages at the Event. Anyone serving alcoholic beverages must be at least 21 years of age. See attached

Name of the Massachusetts wholesaler who will deliver to site? (Full supplier list available on the ABCC website: [www.mass.gov/abcc](http://www.mass.gov/abcc)) Will purchase from Atlas Liquors (Medford)

and/or Ideal Wine

Date of Delivery: On or before event date

Alcohol Serving Time (s): 7:00 P.M. to 11:00 P.M.

How, when, and by whom will excess alcoholic beverages obtained for the Event be disposed of? If allowed by wholesaler, it will be returned; otherwise, will be given

to event volunteers

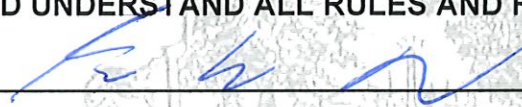
Date of Pick-Up: See above

Please provide details (insurance company, type of policy, name of insured, and policy limits) of any relevant insurance coverage for the Event, included but not limited to General Liability and Liquor Liability insurance. (You may be asked to supply a certificate or other proof of adequate insurance coverage.) \_\_\_\_\_

Event coverage obtained through Archdiocese of Boston

Please submit this completed form and filing fee to the Select Board at least 21 days before your Event. Failure to provide complete information may delay the processing of your application.

**I HAVE READ AND UNDERSTAND ALL RULES AND REGULATIONS:**

Signature: 

Printed name: Frank Tessitore

Printed title & Organization name: President - Friends of Fidelity House

Email: frank@odtlaw.com

25 Medford Street  
Arlington, MA 02474  
781-648-2005  
www.fidelityhouse.org



## FIDELITY HOUSE



Edward F. Woods  
Executive Director

April 3, 2023

Department of Police Services  
112 Mystic Street  
Arlington MA 02476

Attention: Officer Cory Rateau

Dear Officer Rateau:

Enclosed please find an Application for Special (One-Day) Liquor License for Fidelity House for an event to be held on April 22<sup>nd</sup>, 2023. The event will be held at Fidelity House at its location at 25 Medford Street, Arlington, Massachusetts. Pursuant to the application, Fidelity House is required to submit a security plan to the Department of Police Services for their approval. Accordingly, the application is attached, and an explanation is provided below regarding the security plan for the event. If satisfactory, could you please sign and date on page two and forward to the Arlington Board of Selectmen.

As indicated above, the event will be held at Fidelity House at its 25 Medford Street location on April 22<sup>nd</sup>, 2023. The security plan for crowd control, unruly patrons, emergency evacuations, traffic/parking considerations and controlling access to alcohol by underage persons will entail the following:

1. Police detail will be requested. Typically, the detail officer is stationed inside the gymnasium where the event is located. Several event volunteers also circulate all evening to observe all activity and persons.
2. All entrances are closed, and one entrance only for ticketed guests is manned by staff. Proof of purchased ticket is required for entrance. All emergency exits are clearly marked in the entire building pursuant to the licensing requirements of Fidelity House for its various children's programs. Staff members of Fidelity House will be present at the event and are trained in the facility's emergency evacuation plans.
3. No guest under the age of 21 is permitted to attend the event. No staff person or volunteer is under the age of 21.
4. Admission to the event is limited to ticketed guests who will pay \$20.00 per person for admission. Ticket price includes pizza and other snacks. Beverages are not included. Beverages that can be purchased include soft drinks, water, beer, wine and limited mixed drinks.
5. Purchase of beverage tickets is at manned stations separate from the areas in which beverages are purchased and served. Cash from the stations selling the beverage tickets is collected on a regular basis and secured in a safe in an office located in the administrative portion of the building. The collection of cash is done on a regular basis throughout the evening.
6. All persons selling beverage tickets are over the age of 21 and provide observation and feedback to the appropriate parties if any unusual circumstances are detected.

7. The bartenders provide a second set of observations with respect to guests and are instructed to report any unusual circumstances to the appropriate persons.

8. One person is designated to act as the alcohol supervisor for the evening and would be the designated person for either the ticket sellers or bartenders to report any unusual activities. This person would then coordinate with the detail police officer to take any necessary precautions.

9. No alcohol or other beverages from the outside are permitted into the event.

10. The serving of alcohol will end at 11:00 p.m., approximately one hour before the end of the event.

11. Traffic/parking is handled in the same manner as activities at St. Agnes Church or St. Agnes School. Parking is available in the school parking lot, the municipal parking lot and on street.

12. There will be one bar. A list of bartenders, including one (1) who is TIPS certified or comparably certified, is attached.

If you have any further questions or wish to add feedback or consult regarding the plan, please do not hesitate to contact me

Very truly yours,

A handwritten signature in black ink that reads "Ed Woods". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Ed Woods  
Executive Director

Enclosure

Fidelity House Application

Bartenders:

Michelle Daniel – TIPS certified

Dan Buckley – Bartender from Knights of Columbus

*Department of Police Services*

*April 3, 2023*

*Page -4-*

V\2023Data\FIHO\Ltr ApplLiquorLicense2023



A BARRINGER COMPANY

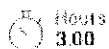
## CERTIFICATE OF COMPLETION

This certifies that

**Michelle Daniell**

is awarded this certificate for

**TIPS On-Premise Alcohol Server Training**



Hours  
3.00



Completion Date  
03/28/2023



Expiration Date  
03/27/2026



Certificate #  
OH-000028449907



## **Town of Arlington, Massachusetts**

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**Request: Special (One Day) Beer & Wine License, 04/29/2023 @ Arlington Community Center for the Spotlight Fundraiser**

**Summary:**

Tom Formicola  
Arlington Center for the Arts

**ATTACHMENTS:**

	Type	File Name	Description
▢	Reference Material	04.29_ACA_Spotlight.pdf	Reference







Location of Event: ARLINGTON COMMUNITY CENTER

Location/Event Coordinator: 27 MAPLE STREET / TOM FORMICOLA

Method(s) of invitation/publicity for Event: EMAIL & SOCIAL MEDIA

Number of people expected to attend: TICKETED EVENT / 150 GUESTS EST.

Expected admission/ticket prices: \$125 SUPPORTER / \$75 GEN / \$65 MEMBER

Expected prices for food and beverages (alcoholic and non-alcoholic):

\$7 WINE & BEER / \$2 SOFT DRINKS

(GUESTS MAY ONLY PURCHASE 2 TIX AT A TIME)

Will persons under age 21 be on premises? NO; TICKET SELLERS &

BARTENDERS WILL CARD GUESTS AT EACH POINT OF CONTACT  
If "yes," please detail plan to prevent access of minors to alcoholic beverages.

Have you consulted with the Department of Police Services about your security plan for the Event?

A SECURITY PLAN HAS BEEN SUBMITTED VIA

EMAIL TO OFFICER COREY RATEAU AT

CRATEAU@town.arlington.ma.us. IT IS ATTACHED.

**OFFICE USE ONLY**

For Police Chief, Operations Commander, or designee:

Your signature below indicates that you have discussed this event with the applicant, you have reviewed the applicant's security plan, and any necessary police details have been arranged for the Event.

Off. Corey L. Rateau  
Printed name/title

Date: 4/3/23

POLICE COMMENTS:

Request one safety officer detail



What types of alcoholic beverages do you plan to serve at the Event? (Note: By State Law, all-alcohol Special Licenses are available only to nonprofit organizations.) \_\_\_\_\_

WINE & BEER ONLY

What types of food and non-alcoholic beverages do you plan to serve at the Event? \_\_\_\_\_

GRAPE LEAVES, FRESH ROLLS, CHEESE & CRACKERS,  
SUSHI, SPINACH PIES, ARANCINI, SOMOSAS, SODAS  
& SPARKLING WATER

Who will be responsible for serving alcoholic beverages at the Event? MICHAEL

CALICHMAN & CHRISTOPHER CORY OF FOOD AND  
BEVERAGE STAFFING

What training or certification in responsible alcohol service does this person have? Please attach certificate or other proof of training for at least one person who will have responsibility for serving alcoholic beverages at each point of service and who will be present for the entire Event. \_\_\_\_\_

TIPS CERTIFICATIONS ATTACHED

Please list the names and dates of birth for all people who will be responsible for serving alcoholic beverages at the Event. Anyone serving alcoholic beverages must be at least 21 years of age. \_\_\_\_\_

MICHAEL F. CALICHMAN BORN 3/9/1970 §  
CHRISTOPHER T. CORY BORN 6/25/1982

Name of the Massachusetts wholesaler who will deliver to site? (Full supplier list available on the ABCC website: [www.mass.gov/abcc](http://www.mass.gov/abcc)) \_\_\_\_\_

KAPPY'S

Date of Delivery: 4/28/23

Alcohol Serving Time (s): 7PM TO 10 PM ONLY



How, when, and by whom will excess alcoholic beverages obtained for the Event be disposed of?

OPENED BOTTLES WILL BE DRAINED IN SINKS;  
UNOPENED BOTTLES WILL BE RETURNED TO KAPPY'S.

Date of Pick-Up: 5/1/23

Please provide details (insurance company, type of policy, name of insured, and policy limits) of any relevant insurance coverage for the Event, included but not limited to General Liability and Liquor Liability Insurance. (You may be asked to supply a certificate or other proof of adequate insurance coverage.)

GENERAL LIABILITY / LIQUOR LIABILITY SPECIAL EVENT  
FOR ARLINGTON CENTER FOR THE ARTS FROM  
MOUNT VERNON FIRE INSURANCE COMPANY. GENERAL  
LIABILITY = \$3,000,000. LIQUOR LIABILITY = \$3,000,000.

Please submit this completed form and filing fee to the Select Board at least 21 days before your Event. Failure to provide complete information may delay the processing of your application.

I HAVE READ AND UNDERSTAND ALL RULES AND REGULATIONS:

Signature:

Thomas M. Formicola

Printed name:

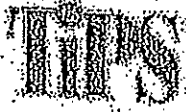
THOMAS M. FORMICOLA

Printed title & Organization name:

EXECUTIVE DIRECTOR / ARLINGTON CENTER  
FOR THE ARTS

Email:

tom@acarts.org



eTIPS On Premise 3.1

CERTIFIED

Issued: 07/07/2021

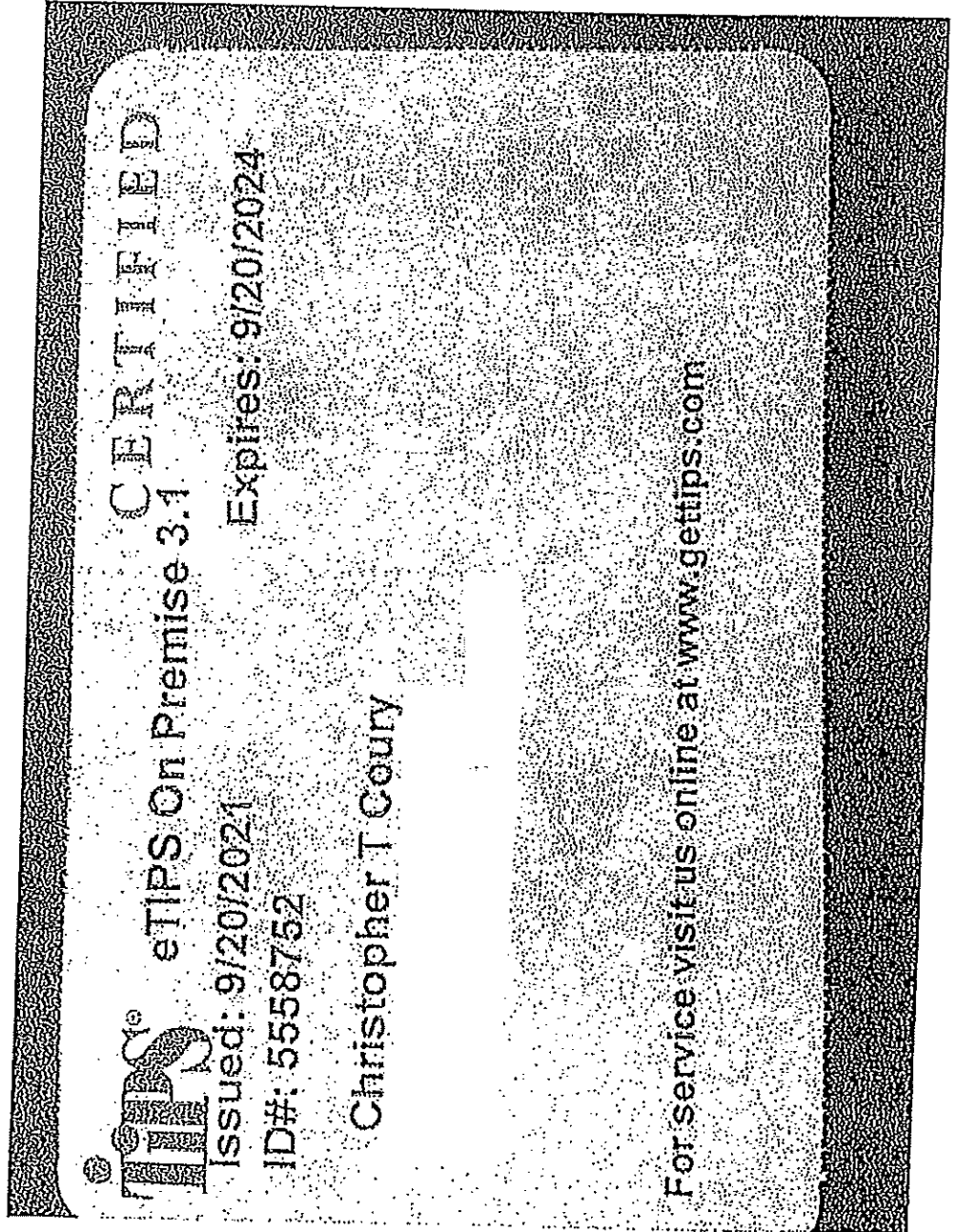
Expires: 07/07/2024

ID#: 5506439

Michael F. Callaghan

Bar-tender | Callaghan

Barbados / Courty



**ARLINGTON CENTER FOR THE ARTS**

**Security Plan for Fundraising Event on April 29, 2023**

**Presented to Arlington Police Department on March 30, 2023**



Arlington Center for the Arts (ACA), a nonprofit organization, will present its annual fundraiser – Spotlight ACA – on Saturday, April 29, 2023 from 7pm-10pm at Arlington Community Center, located at 27 Maple Street in Arlington.

ACA estimates a total audience of about 150 guests who will purchase admission tickets online in advance of the event. Tickets for the event are \$125 for VIPs, \$75 for General Admission, and \$65 for Members. Activities will include artist demos, music, dancing, and the presentation of our McClennen Community Arts Award.

Wine, beer, and soft drinks will be served. Guests will purchase drink tickets from a single designated station where they will be carded. TIPS-certified bartenders will card guests again before serving them. Glasses of wine and beer will be sold for \$7 (5 ounces). Soft drinks will be sold for \$2. We do not anticipate having any guests under age 21.

Food will be provided free, including fresh rolls, spinach pies, grape leaves, cheeses, dips, fruit, crackers, cookies, cakes, and coffee.

Alcohol will be provided by Kappy's and served by two professional TIPS-certified bartenders confirmed by Food & Beverage Staffing. Kappy's will deliver alcohol on Apr 28 and pick-up unopened bottles on May 1. (Open bottles will be drained in the sink immediately following the event.) Alcohol will be stored in a locked ACA office between delivery and pick-up.

While we do not anticipate hosting any unruly or disorderly patrons, guests who behave inappropriately will be asked to leave the event by an ACA staff or board member.

Guests will check-in and out of the event at 27 Maple Street. In the event of an emergency, guests will exit the building from any of four clearly marked exits to the street. Event parking is located in lots behind the building and at Town Hall. Some limited parking is also permitted on Maple and Academy Streets.

As outlined in the Town application for a Special Alcohol License, ACA anticipates need for one police officer.

An application for a Special Alcohol License was submitted by ACA to the Office of the Select Board on Mar 30, 2023. Questions about the event, application, or security report should be directed to the Executive Director, Tom Formicola, via email at [tom@acarts.org](mailto:tom@acarts.org) or by calling at 781-648-6220.

Thanks for your assistance.

For Arlington Center for the Arts:

A handwritten signature in black ink, appearing to read "Tom Formicola", written over a horizontal line.

Title:

EXECUTIVE DIRECTOR

Date:

3/30/23

**ARLINGTON CENTER FOR THE ARTS**

20 Academy Street, Arlington, MA 02476 | 781.648.6220 | [www.acarts.org](http://www.acarts.org)



## **Town of Arlington, Massachusetts**

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### **Update: Long Range Planning**

#### **Summary:**

Stephen W. DeCoursey, Select Board Member

Sandy Pooler, Town Manager





## **Town of Arlington, Massachusetts**

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### **Discussion and Approval: Draft Select Board Report to Town Meeting**

#### **Summary:**

Douglas W. Heim, Town Counsel



## Town of Arlington, Massachusetts

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### Select Board Appointment to the 250th American Revolution Anniversary Commission

#### Summary:

John V. Hurd, Vice Chair

#### ATTACHMENTS:

Type	File Name	Description
<input type="checkbox"/> Reference Material	Section_132__250th_American_Revolution_Anniversary_Commission___Summary_FY22_Budget.pdf	Reference



[Home \(/summary/fy22/\)](/summary/fy22/) > [Outside Section \(/summary/fy22/outside-section/\)](/summary/fy22/outside-section/) >

[250th American Revolution Anniversary Commission \(/\)](#)

## SECTION 132

# 250th American Revolution Anniversary Commission

(a) There shall be a special commission established pursuant to [section 2A of chapter 4](#) (<https://malegislature.gov/Laws/GeneralLaws/PartI/TitleI/Chapter4/Section2a>) of the General Laws to investigate and study the promotion and celebration of the two hundred and fiftieth anniversary of the American Revolution. The commission shall consist of: the chairs of the joint committee on tourism, arts and cultural development, who shall serve as co-chairs; 2 members of the house of representatives, 1 of whom shall be appointed by the house minority leader; 2 members of the senate, 1 of whom shall be appointed by the senate minority leader; 2 members who shall be appointed by the state secretary; 1 member who shall be appointed by the mayor of the city of Boston; 1 member who shall be appointed by the mayor of the city of Cambridge; 1 member who shall be appointed by the select board of town of Arlington; 1 member who shall be appointed by the select board of the town of Concord; 1 member who shall be appointed by the select board of the town of Lexington; 1 member who shall be appointed by the select board of the town of Lincoln; the commissioner of conservation and recreation or a designee; the adjutant general or a designee; the president of the Massachusetts Historical Society or a designee; the executive director of The American Antiquarian Society or a designee; the president of the Massachusetts Council for Social Studies, Inc. or a designee; the executive director of the commission on Indian affairs or a designee; the president of the New England Historic Genealogical Society or a designee; the executive director of Preservation Massachusetts or

a designee; the executive director of the Massachusetts Foundation for the Humanities or a designee; the executive director of the Massachusetts cultural council or a designee; the executive director of the Massachusetts Lodging Association, Inc. or a designee; and 15 members who shall be appointed by the governor, 1 of whom shall be a representative of the executive office of education, 1 of whom shall be a representative of The Colonial Society of Massachusetts, 1 of whom shall be a representative of the Greater Boston Convention & Visitors Bureau, Inc., 1 of whom shall be a representative of the Museum of African American History in the city of Boston, 2 of whom shall be scholars from an institution of higher learning with expertise in the area of colonial, revolutionary era history or American civics, 1 of whom shall be a member of the greater Boston business community, 2 of whom shall be representatives of the federal National Park Service with experience in geographical areas of the commonwealth of importance to Revolutionary War history, 1 of whom shall be a member of the Wampanoag Tribe of Gay Head Aquinnah, 1 of whom shall be a member of the Mashpee Wampanoag Tribe, 1 of whom shall be a representative of the Freedom Trail Foundation, Inc., 2 of whom shall be representatives of the office of travel and tourism and 1 of whom shall be a representative of the Massachusetts chapter of the National Society Daughters of the American Revolution.

(b) As part of its study and investigation, the commission shall: (i) develop a comprehensive plan for promoting and celebrating the two hundred and fiftieth anniversary of the American Revolution; (ii) identify all opportunities for individuals, municipalities or other actors across the commonwealth to participate in celebrations of the anniversary and recognize the particular history of their geographical areas; (iii) investigate and promote under-represented voices in the American Revolution including, but not limited to, women, native peoples and persons of color; and (iv) submit a report to the governor, the speaker of the house of representatives, the senate president and the clerks of the house of representatives and the senate that shall include, but not be limited to, an overview of the commonwealth's particular role in the American Revolution and notable battles, events and figures of the era. Upon agreement of the governor, speaker of the house of representatives and the senate president, the report may be published for distribution to the public.



## Town of Arlington, Massachusetts

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### Discussion: Select Board Nominations to the Arlington Civilian Police Advisory Commission

#### Summary:

Eric D. Helmuth, Chair

#### ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	CPAC_Nomination_Notice_Select_Board.pdf	Reference



**Town of Arlington  
Office of the Town Manager**

**Sanford Pooler  
Town Manager**

**730 Massachusetts Avenue  
Arlington MA 02476-4908  
Phone (781) 316-3010  
Fax (781) 316-3019  
E-mail: [spooler@town.arlington.ma.us](mailto:spooler@town.arlington.ma.us)  
Website: [www.arlingtonma.gov](http://www.arlingtonma.gov)**

March 16, 2023

**Electronic Mail**

Select Board  
C/o Ashley Maher  
[amaher@town.arlington.ma.us](mailto:amaher@town.arlington.ma.us)

**Re: Nomination of Candidates for the Arlington Civilian Police Advisory  
Commission**

Dear Nominating Body,

Following approval of the Attorney General's Office and requisite posting of bylaw revisions, the new Title II, Article 16 of the Town Bylaws' "Arlington Civilian Police Advisory Commission" ("ACPAC") is ripe for appointments. Your Commission/Board/Association is charged with nominating two (2) qualified persons to serve, with such nomination to be subject to confirmation by the Town Manager, Mr. Sandy Pooler. It is hoped such nominations can be submitted via email to the undersigned **on or before May 31, 2023.**

**Purpose**

As a reminder, the ACPAC shall consist of nine (9) members charged "provid[ing] an opportunity for increased understanding and trust between the community and the Arlington Police Department, assist members of the public as a resource in the event they have complaints, concerns, or commendations about policing in Arlington or specific police personnel, and to provide the Arlington Police Department and Town management with a public forum for feedback about police personnel, policies, procedures and data." Town Bylaws, Title II, Art. 16 Sec. 2. A fully copy of the Bylaw is included as reference in Attachment "A."

## **Qualifications**

*Eligibility to Serve* – Nominees must be Arlington residents and as a total body, shall reflect racial, ethnic, gender, sexual, age, and other forms of diversity in Arlington. Nominees may, but are not required to be members of your committee/commission/board.

Further, the Manager *must* appoint at least one person on the ACPAC with the following respective expertise:

- Criminal defense or civil rights relative to police searches, arrests, or detainments;
- Data Analysis; and/or
- Working with underserved communities such as, but not limited to social workers, mental health counselors, or civil forms of legal aid.

Accordingly, commissions/committees/boards are encouraged to identify the makeup of the ACPAC at the time of nomination, or slates of nominees to the extent known; communicate the special emphasis on candidates with specific skills and experience to the extent necessary; and consider a diverse pools of candidates for nomination reflecting Arlington's community.

*Ineligible Persons* – Additionally, please note that the following persons are *not* eligible for service:

- Current compensated employees of the Town, including Arlington Police Department police officers and employees;
- Current or former municipal police officers; and
- Immediate family members of current or former Arlington Police Department employees.

## **Qualifications for Service**

Please also note that Arlington Civilian Police Advisory Commission members will be required to receive significant training on a variety of subjects outlined in Title II, Art. 16, sec. C of the Town Bylaws in addition to conflict of interest and open meeting law trainings. Potential nominees should be encouraged to consider the commitment necessary to serve.

## **Appointment Terms**

Finally, while member terms will eventually be three (3) years, initial appointments shall be staggered so as to ensure that future ACPAC commissioners' terms shall not all expire in the same year. Please solicit consideration of whether potential nominees have a preference for a one, two, or three year initial appointment.

Sincerely,

James Feeney, Deputy Town Manager  
jfeeney@town.arlington.ma.us

**ATTACHMENT “A”**

**TITLE II, ARTICLE 16:**

**ARLINGTON CIVILLIAN POLICE ADVISORY COMMISSION**



# **ARTICLE 16**

## **ARLINGTON CIVILIAN POLICE ADVISORY COMMISSION**

(ART. 8, ATM – 04/25/22)

### **Section 1. Arlington Civilian Police Advisory Commission Established**

There is hereby established an Arlington Civilian Police Advisory Commission, charged with serving as a civilian resource and forum for Arlington residents and visitors and members of the public, the Arlington Police Department, and other appropriate Town personnel.

### **Section 2. Purpose**

The purpose of the Arlington Civilian Police Advisory Commission is to provide an opportunity for increased understanding and trust between the community and the Arlington Police Department, assist members of the public as a resource in the event they have complaints, concerns, or commendations about policing in Arlington or specific police personnel, and to provide the Arlington Police Department and Town management with a public forum for feedback about police personnel, policies, procedures and data.

### **Section 3. Commission Composition, Eligibility, Qualification & Terms**

#### **A. Appointment of the Commission**

The Commission shall consist of nine (9) members, appointed by the Town Manager. To be considered for appointment members shall be nominated by the following public bodies, persons, or community entities:

1. One (1) member nominated by the Arlington Human Rights Commission;
  2. One (1) member nominated by the LGBTQIA+ Rainbow Commission;
  3. One (1) member nominated by the Disability Commission;
  4. One (1) member nominated by the Board of Youth Services;
  5. One (1) member nominated by the Envision Arlington Diversity Task Group co-chairs with the approval of the Envision Arlington Standing Committee;
  6. One (1) member nominated by the Council on Aging;
  7. One (1) member nominated by the Menotomy Manor Tenants Association; and
  8. Two (2) members nominated by the Select Board
- Nominating authorities are not required to nominate a member of their own body. The Manager shall notify the above “nominating bodies” of vacancies and expiring terms. If any nominating body fails to act upon a notification from the Manager within ninety (90) days or in the event a nominating body is inactive, the Manager may request the Select

Board to make a nomination in their place.

## B. Eligibility to Serve

1. All members of the Commission shall be Arlington Residents and as a total body, shall reflect racial, ethnic, gender, sexual, age, and other forms of diversity in Arlington. Additionally, the Town Manager shall appoint at least one member respectively with experience in one or more of the following areas:

- a. Criminal defense or civil rights relative to police searches, arrests, or detainments;
- b. Data Analysis; and
- c. Working with underserved communities such as, but not limited to social workers, mental health counselors, or civil forms of legal aid.

2. The following persons are not eligible to serve on the Commission:

- a. Current compensated employees of the Town, including Arlington Police Department police officers and employees;
- b. Current or former municipal police officers (defined herein as “peace officers” employed by a municipal police department subject to certification under Massachusetts Law, including “An Act Relative to Justice, Equity and Accountability in Law Enforcement);” and
- c. Immediate family members of current or former Arlington Police Department employees.

## C. Qualifications for Service

1. In addition to all other requirements for appointment on the Commission under the general laws of the Commonwealth, members must receive initial and continuing training in the following subjects:

- a. Arlington Police Department complaint and discipline procedures;
- b. Arlington Police Department policy and operations;
- c. Relevant State Laws regarding law enforcement accountability including “An Act Relative to Justice, Equity and Accountability in Law Enforcement;”
- d. Filing civilian complaints and commendations about police conduct with the Commonwealth of Massachusetts and the Arlington Police Department;
- e. Data handling and privacy;
- f. Analysis of policing data;
- g. Equity, cultural humility, implicit bias, and the significance of language access; and
- h. Other topics the Commission deems relevant.

2. Commission members, as deemed appropriate by the Commission may also be required to participate in the Citizen Police Academy when offered, and participate in Arlington Police Department ride-along opportunities at intervals established by the Commission.

3. The Commission shall affix a reasonable period of time for appointed members to complete initial and follow-up training. Failure to meet training requirements within such period shall be grounds for removal.

4. The original Commission appointees shall be deemed qualified upon completion of requirements for all committees and commissions under the laws of the Commonwealth, and be afforded a reasonable time period to establish and complete training requirements for the Commission consistent with the foregoing.

#### D. Initial & Subsequent Terms

Member terms shall be for three (3) years, except that initial appointment terms of members shall be staggered such that three (3) initial appointees shall serve a one (1) year term; three (3) a two (2) year term; and three (3) a three(3) year term as designated by the Town Manager. Members shall serve until their successors have completed training and been sworn in to service.

#### E. Removal of Members

At the request of the Manager, members may be removed for cause by a vote of the nominating body.

### **Section 4. Administration and Operation**

The Arlington Civilian Police Advisory Commission shall not meet or conduct business without the presence of a quorum, which shall require a majority of the members of the Commission at any given time. The Commission shall approve its actions by majority vote of the quorum, but in no event shall action be approved by fewer than 4 members.

### **Section 5. Duties and Responsibilities**

#### A. General Duty

It shall be the duty of the Arlington Civilian Police Advisory Commission to serve as qualified advisors to the general public, the Arlington Police Department, and other Town staff with respect to policing in Arlington from a civilian perspective. The Commission shall serve as a technical resource for persons wishing to file specific complaints against or commendations of Arlington Police Department personnel, a forum for both positive and negative feedback about police conduct and policy in Arlington, and collaboratively engage the Arlington Police Department in its development or revision of police policies.

#### B. Specific Responsibilities

To fulfill its duties, the Commission shall specifically be charged with:

1. Establishing a process for community members to provide information about police interactions, both positive and negative, to the commission anonymously and non-anonymously;
2. Guiding community members through the civilian complaint or commendation process, including:
  - a. Providing education to a community member about options for filing complaints and commendations about police conduct;
  - b. Providing complaint and commendation forms to a community member;
  - c. Connecting a community member with appropriate town officials and committees;
  - d. Accompanying a community member to meetings

- e. Following up with both the APD and the community member on any resultant investigation;
- f. Providing periodic updates to a community member;
- g. Collecting information about a community member's satisfaction with complaint processes;
- h. However, at no point in time shall Commission members individually or as a public body provide legal advice or representation, mental health counseling, or social services advocacy to community members engaging commission members for the purpose of filing complaints;

3. Working with the Arlington Police Department to regularly publish and analyze data which can offer insight into the quality and effectiveness of the department, especially in its interactions with the public, including but not limited to:

- a. Complaints, including their nature, status and disposition;
- b. Police use of force incidents, including all use of firearms;
- c. Vehicle pursuits and traffic collisions;
- d. Injuries and deaths in custody;
- e. Stops, searches, citations and arrests, including demographic data;
- f. Civil lawsuits and other claims brought against the town or department
- g. Database of training; and
- h. Database of awards and commendations;

4. Regularly reviewing Arlington Police Department complaint, investigation, and discipline policies and procedures, comparing them with the latest practices in other communities locally and nationally;

5. Regularly reviewing other Arlington Police Department policies and procedures, especially new or changing policies, and make recommendations to the Chief of Police, Town Manager, and the public;

6. Regularly reviewing the by-law creating this commission and make recommendations to Town Meeting;

7. Providing a yearly report to Town Meeting covering the work and findings of the commission as well as priorities for the upcoming year; and

8. Providing education to the public about policing and the Arlington Police Department, their options for filing complaints and commendations, the complaint process and the various data they are charged with analyzing.

## **Section 6. Effective Date**

Following Town Meeting approval of this bylaw, this Title shall take effect upon the approval by the Attorney General of the Commonwealth and compliance with bylaw advertising and notice requirements.



## Town of Arlington, Massachusetts

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### Future Select Board Meetings

#### ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	April_-_June_Calendar.pdf	April - June Calendar

# APRIL 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1 Annual Town Election
2	3 Select Board Meeting	4	5 Passover Begins	6	7 Good Friday	8
9 Easter	10 Select Board Meeting	11	12	13	14	15
16	17 Patriot's Day	18	19	20	21	22
23	24 Town Meeting Begins	25	26	27	28	29
30						

# MAY 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3 Special Town Meeting Begins	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29 Memorial Day	30	31			

# JUNE 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19 Juneteenth	20	21	22	23	24
25	26	27	28	29	30	





## **Town of Arlington, Massachusetts**

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### **Resolution in Favor of Universal Meals for All**

#### **Summary:**

Elizabeth R. Exton Chair, Arlington School Committee

#### **ATTACHMENTS:**

	Type	File Name	Description
▢	Reference Material	ASC_Resolution_on_Universal_School_Meals.pdf	Reference

## **Resolution in Favor of Universal Meals for All**

**WHEREAS** on March 30, 2023, the Arlington School Committee voted unanimously to support the *Act Relative to Universal School Meals - HD766, SD1013*;

**WHEREAS** the Arlington School Committee recognizes that food insecurity is pervasive and that it has a detrimental effect on the health and wellness of the students in our care;

**WHEREAS** access to good nutrition reduces school absences and elevates student performance;

**WHEREAS** our mission is to ensure equity, excellence and access for rigorous learning experiences for all students in a stigma-free environment;

**WHEREAS** we believe that school meals are the ultimate foundational cornerstone that underpins all students' ability to access the education they deserve;

**WHEREAS**, food insecurity rates in Massachusetts remain significantly higher than pre-pandemic levels and may rise more with the end of federal support programs;

**WHEREAS** the Arlington School Committee, as the democratically elected body with exclusive local control of public schools, must press on the Town, State, and Federal governments to supply us with the revenues we need to meet our obligations;

**NOW, THEREFORE, BE IT RESOLVED**, that the Arlington School Committee:

1. Join the FeedKids Coalition as a member organization in urging the Massachusetts State Legislature to make free school meals permanent;
2. Directs the Chair to transmit official copies of this resolution to the following: Governor Maura Healey, State Senator Cindy Friedman, State Representative Dave Rogers, and State Representative Sean Garballey
3. Directs the Chair to transmit an official copy of this resolution to the Arlington Select Board
4. Directs the Chair to transmit an official copy of this resolution to the Town Manager

Passed and adopted this 30<sup>th</sup> day of March, 2023.

Signed: Elizabeth R. Exton.

Elizabeth R. Exton

Chair, Arlington School Committee



## Town of Arlington, Massachusetts

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### Request for Memorial for Mary W. and John B. Byrne

#### Summary:

Rob Marchant

#### ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	Byrne_Center_Memorial.pdf	Reference

**To the Arlington Board of Selectmen and Public Memorials Committee:**

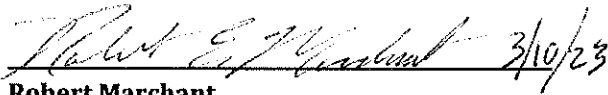
**On behalf of The Byrne Family and The Byrne Family Reunion Committee, I respectfully submit this request for a dedication to Mary W. and John B. Byrne and Family for their service to the community and country.**

**Of note, several of the 13 children served during WWII and in ensuing wars. The Byrnes continued to serve Arlington in class rooms, town hall, trades, businesses, parks, housing and charity work, etc. Mary and John were dedicated members of St. Agnes where they and their children started every day.**

**Mary W. and John B. Byrne moved their home from 35 Medford St to 17 Chestnut St. to make way for St. Agnes Grammar School, built in 1925. Please see attachments for location and detail.**

**Thank you very much for your time and consideration.**

**With gratitude,**

  
**Robert Marchant**

**781-589-4844**



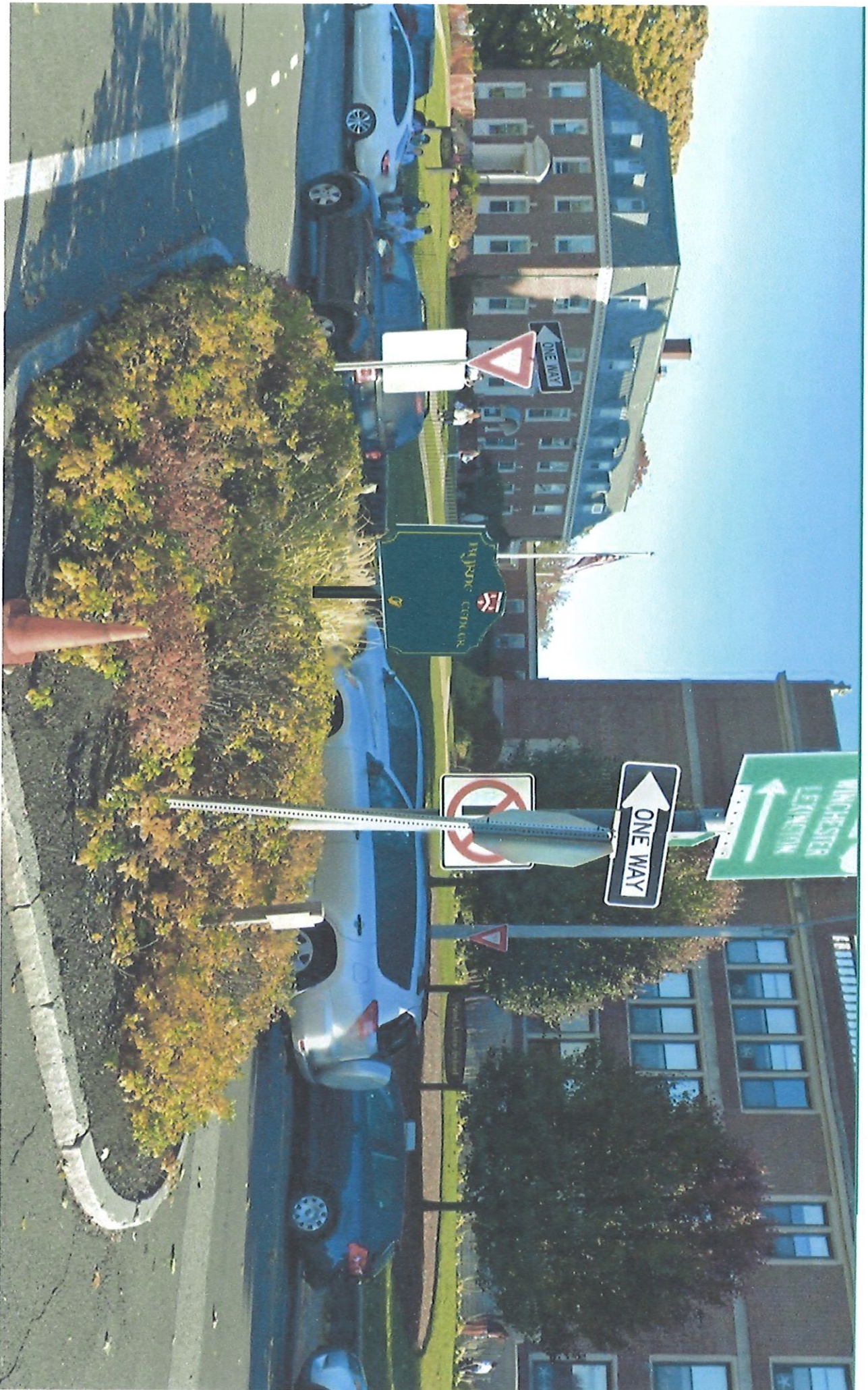
# BYRNE CENTER



Draft



Draft







## BYRNE CENTER

**DEDICATED TO MARY W. AND JOHN B. BYRNE WHO MOVED THEIR HOME AND FAMILY FROM 35 MEDFORD ST TO 17 CHESTNUT ST. TO MAKE WAY FOR ST. AGNES GRAMMAR SCHOOL, BUILT IN 1925.**

**THEIR HONORABLE SERVICE AND COMMITMENT TO THE COMMUNITY BEGAN HERE AND WILL BE REMEMBERED HERE.**



Draft



**BYRNE FAMILY GOES 'ALL OUT' IN WAR EFFORT**, with two Army sons, two Navy sons, and one Army nurse. Top row, left to right—Leo, Joseph, John B. Jr., James and Philip. Middle row—Mary, Madeline, Mr. and Mrs. Byrne, Leona and Dorothy. Front row—Richard, Gertrude and Donald.

## John Byrne Family of Arlington United in All-Out War Effort

### Even 11-Year-Old Son Sought Roosevelt's Aid to Join Navy

*(This is the fifth in a series of articles describing the generous contributions and, in some instances, the sacrifices to the war effort being made by patriotic greater Boston families. Others will follow.)*

By MARJORIE BRIGHT

Recently an 11-year-old boy, youngest of a family of 12, wrote

President Roosevelt offering his services as a battleship mascot. His youthful fervor to serve his country, epitomized the dominant spirit prevailing in the household of his parents, Mr. and Mrs. John B. Byrne, 17 Chestnut street, Arlington.

Four sons, two in the Army and two in the Navy, and a daughter an Army nurse, has depleted the family roster. But the sisters and brothers they left behind are not to be outdone. Each is doing his part to make the Byrne war effort 100 per cent.

Their father, member of the Arlington board of park commissioners and a heating and plumbing contractor, is a corporal in the auxiliary

in January and reported for duty in April.

James, 21, staff sergeant in the Army Air Corps, is stationed at Chico, Cal. He received his pilot's training at Santa Monica.

Leo, 21, left last week for Fort Bragg, N. C. For several years he was a member of the Massachusetts State Guard, but was unable to offer his services sooner for active duty, since he has been recovering from an automobile accident a year ago.

Joseph, 19, was the first Byrne son to enlist. In January, 1940, he took his oath as a Navy apprentice seaman. He went through the Great Lakes Training School and earned his machinist's rating in Detroit. He is now a member of a submarine crew. His mother said he thinks the "sub" service the Navy's best.

"He writes they have fine food, and that the officers are all 'real guys,'" she relayed. "I'm scared to death of submarines, but if being on one makes him happy, that's all that counts."





**60TH ANNIVERSARY--**Mr. and Mrs. John B. Byrne Sr. of 13 Chestnut st., celebrated their 60th wedding anniversary at a party given by their eleven children at the K. of C. Hall. Mr. and Mrs. Byrne have resided in Arlington since their marriage. They have 51 grandchildren and 12 great grandchildren. Mrs. Byrne, the former Mary W. Fitzgerald, was Past President of the Emblem Club of Arlington Lodge of Elks and a member of Saint Agnes Sodality. Mr. Byrne was a local plumbing contractor for many years and later Plumbing Inspector for the town, retiring in 1961. He is the oldest living Past Grand Knight of the Arlington Council K of C, Past Exalted Ruler of Arlington Lodge of Elks, former Park Commissioner and Town Meeting member, Past President Saint Agnes' Ushers Club, Past President and honorary member of Mystic Valley Master Plumbers' Association.



## Town of Arlington, Massachusetts

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### Response from National Grid Re: Gas Leaks

#### Summary:

Amy Smith, National Grid

#### ATTACHMENTS:

	Type	File Name	Description
▯	Reference Material	National_Grid_Response_CR.pdf	Reference

## National Grid's Response to Arlington Select Board Letter re: G3SEI leaks

Smith, Amy S. <Amy.Smith@nationalgrid.com>

Tue 3/28/2023 1:58 PM

To: SBadmian <SBadmian@town.arlington.ma.us>; David Morgan <dmorgan@town.arlington.ma.us>

Cc: Saporito, Tammy <Tammy.Saporito@nationalgrid.com>; Enright, Richard (DPU) <richard.enright@state.ma.us>; Cecile Fraser <cecile.fraser@mass.gov>; Nadeau, Lynne <Lynne.Nadeau@nationalgrid.com>; Cellucci, Elizabeth (DPU) <elizabeth.cellucci@state.ma.us>

1 attachments (169 KB)

DOC032223.pdf;

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Dear Mr. Diggins and Mr. Morgan,

Thank you for your letter regarding the repair of G3SEI leaks in Arlington dated March 14, 2023, which I have attached here for those that may not have received it directly. I have copied appropriate DPU personnel, including Acting DPU Chair Cecile Fraser in lieu of Matthew Nelson who has left the DPU.

I am happy to report that of the 14 leaks listed, only 5 leaks remain to be eliminated. I have reviewed your list against our records and have included a table below showing the status and repair plans for each leak listed. Please note that:

- 5 leaks remain G3SEIs that will be eliminated either by repair in 2023 or by main replacement no later than 2024 per 220 CMR 114.07.
- 6 leaks were reclassified at G3 non-SEIs per the classification instructions contained in 220 CMR 114.07. In other words, the Leak Extent measurement calculated during most recent leak survey of the location shows the square footage of the migration pattern is now less than 2,000 square feet. These leaks will be eliminated through main replacement projects per 220 CMR 114.04 (3)(c).
- 1 leak was upgraded to a Grade 2 leak on 2/26/2023. That leak will be repaired within 12 months by 2/26/2024 in accordance 220 CMR 114.04 (3)(b).
- 2 leaks have been repaired. The repair dates are noted below.

With regard to specific repair dates, I have asked our Field Operations team to coordinate with Arlington's Department of Public Works to obtain permits and schedule repairs or main replacements for the 5 remaining G3SEIs. This will allow National Grid and Arlington to coordinate this work in conjunction with other work planned in the town during the 2023 construction season, including Arlington's public works and street paving programs.

I have copied **Tammy Saporito (tammy.saporito@nationalgrid.com)**, who is our Community Manager for Arlington. Tammy is the appropriate person to which you should raise issues regarding National Grid's work in Arlington. Tammy is available to assist you in resolving issues and answering any questions as they arise so to ensure National Grid is responding to you in a timely manner.

Finally, please note that National Grid's mailing address has changed. Correspondence should be sent to **170 Data Drive, Waltham, MA 02451**. Please let me and Tammy know if you have any other questions. Thank You.

Amy Smith

	St#	St Name	St Suffix	Designation Date	Status	Repaired by
1	15	RUSSELL	ST	3/21/2023	Reclassified G3 non-SEI	TBD (eliminated with main replacement)
2	864	MASSACHUSETTS	AVE	4/1/2021	Reclassified G3 non-SEI	TBD (eliminated with main replacement)
3	264	MASSACHUSETTS	AVE	4/6/2021	Reclassified G2 on 2/6/23	2/6/2024
4	325	MYSTIC	ST	4/19/2021	G3SEI	Repaired 2023 or Eliminated by Main Replacement 2024
5	355	MYSTIC	ST	4/19/2021	G3SEI	Repaired 2023 or Eliminated by Main Replacement 2024
6	106	RHINECLIFF	ST	4/21/2021	Repaired 3/1/2023	Complete
7	58	MEDFORD	ST	4/21/2021	Reclassified G3 non-SEI	TBD (eliminated with main replacement)
8	151	LAKE	ST	5/24/2021	G3SEI	Repaired 2023 or Eliminated by Main Replacement 2024
9	259	PARK	AVE	7/29/2021	G3SEI	Repaired 2023 or Eliminated by Main Replacement 2024
10	22	SUTHERLAND	RD	8/1/2021	Reclassified G3 non-SEI	TBD (eliminated with main replacement)
11	880	MASSACHUSETTS	AVE	8/16/2021	Reclassified G3 non-SEI	TBD (eliminated with main replacement)
12	44	JASON	ST	10/19/2021	G3SEI	Repaired 2023 or Eliminated by Main Replacement 2024
13	10	JOYCE	RD	10/20/2021	Repaired 10/21/2022	Complete
14	364	GRAY	ST	10/20/2021	Reclassified G3 non-SEI	TBD (eliminated with main replacement)

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For the registered information on the UK operating companies within the National Grid group please use the attached link:

<https://www.nationalgrid.com/group/about-us/corporate-registrations>



## Town of Arlington, Massachusetts

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### Crossing Concerns on Dow Avenue

#### Summary:

Jenn Sullivan

#### ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	J._Sullivan_CR.pdf	J. Sullivan CR

**From:** Jennifer <scratch.sniff@hotmail.com>  
**Date:** April 5, 2023 at 1:47:12 PM EDT  
**To:** John Hurd <jhurd@town.arlington.ma.us>  
**Subject: Crossing concerns**

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hi, I'm writing because I am having ongoing concerns and worries about crossing on Dow Ave. I have two children that are nine that have to cross the street multiple times a day to go to and from school. It is very difficult for them to cross as well as dangerous. Because our side of the street has no sidewalk, it is necessary to cross.

This morning someone almost hit my son because they quickly went around the person who stopped to let them cross. Each day numerous cars fly down the street without slowing down or stopping to let them cross. Because Dow is a cut through from the highway, there is a heavy amount of traffic during morning and evening commutes.

I'm hoping for a solution to this issue. A sidewalk, crosswalk, or something that can ensure the safety of all the children who live on Dow Ave. Thank you for taking this into consideration.

Best,  
Jenn Sullivan



## Town of Arlington, Massachusetts

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### Retirement Announcement: Veterans Services Director

#### ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	Chunglo_Retirement_CR.pdf	Reference



# Town of Arlington

## Department of Health and Human Services

27 Maple Street  
Arlington, MA 02476

Tel: (781) 316-3170  
Fax: (781) 316-3175

### MEMO

TO: Sandy Pooler, Town Manager

Select Board Members

FROM: Christine Bongiorno, Director of Health and Human Services

DATE: April 6, 2023

RE: Retirement Announcement: Veterans Services Director

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After nearly a decade of distinguished service to the Town of Arlington, Jeff Chunglo will be retiring from his role as Veterans Services Director at the end of May. Jeff's service to the Town has been truly remarkable. Jeff has been instrumental in providing direct support and resources to veterans and their families, improving veterans' memorials in town and providing opportunities for meaningful connections for veterans and their families. We are fortunate to have had Jeff in this role at a time of great need within Health and Human Services. Jeff was particularly instrumental in supporting the Department during the COVID-19 pandemic by serving as the lead staff member collecting and redistributing medical PPE to hospitals and nursing homes at a time when there was a lack of protection available within our medical system. Jeff has regularly stepped up to support the Department mission and the Town as a whole in many of our major initiatives and programs in town.

We will miss Jeff's team approach and willingness to support our community and particularly our veteran community. We anticipate posting this position publicly soon and look forward to providing you with additional updates about ways that we plan to honor Jeff's service in the future.





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**Town of Arlington, Massachusetts**

**NEW BUSINESS**



## **Town of Arlington, Massachusetts**

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### **Next Scheduled Meeting of Select Board to be Determined.**

#### **Summary:**

You are invited to a Zoom webinar.

When: Apr 10, 2023 07:15 PM Eastern Time (US and Canada)

Topic: Select Board Meeting

Register in advance for this webinar:

[https://town-arlington-ma-us.zoom.us/webinar/register/WN\\_\\_bqQWDw\\_S7aijc5t\\_9bshA](https://town-arlington-ma-us.zoom.us/webinar/register/WN__bqQWDw_S7aijc5t_9bshA)

After registering, you will receive a confirmation email containing information about joining the webinar.

**\*Notice to the Public on meeting privacy\*** In the interests of preventing abuse of videoconferencing technology (i.e. Zoom Bombing) all participants, including members of the public, wishing to engage via the Zoom App must register for each meeting and will notice multi-step authentication protocols. Please allow additional time to join the meeting. Further, members of the public who wish to participate without providing their name may still do so by telephone dial-in information provided above.